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76-2118

21 APR 1976

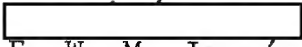
MEMORANDUM FOR: Deputy Director for Administration

FROM : F. W. M. Janney
Director of Personnel

SUBJECT : Awards Pending Presentation

1. At the CIA Management Committee meeting of 30 June 1975 (MCA-81/A), a discussion was held on the subject of honor and merit awards which are being held in the Office of Personnel pending presentation to the recipients, particularly those in the Headquarters area. In order to keep the Deputy Directors apprised of such awards for individuals in their respective directorates, MCA-81/A levied the following requirement on this office: "In the future the Director of Personnel will issue quarterly reports on those individuals whose awards have not been presented personally by the component concerned."

2. The current report for your directorate is attached. Any assistance you can give to ensure presentation of awards to recipients who are available for a ceremony will be appreciated.


F. W. M. Janney

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Att

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TO	NAME AND ADDRESS	DATE	INITIALS
1	Deputy Director for Administration 7 D 26, Hq.	28 APR 1976	<i>[Signature]</i>
2	DDA		<i>[Signature]</i>
3			
4			
5			
6			

APPROVAL	DISPATCH	RECOMMENDATION
COMMENT	FILE	RETURN
CONCURRENCE	INFORMATION	SIGNATURE

Remarks:

I tried to push these about 6 months ago. Many are being held until now lifted. I do think it would be good to draw Office Director attention to the problem.

[Signature]
27 APR 1976

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FROM: NAME, ADDRESS AND PHONE NO.	DATE
Director of Personnel 5 E 58 Hq. x6825	28 APR 1976

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4			
5		26 JUL 1976	
6			

APPROVAL	DISPATCH	PREPARE REPLY
COMMENT	FILE	RECOMMENDATION
CONCURRENCE	INFORMATION	RETURN
		SIGNATURE

Remarks:

In accordance with MCA-81/A, 30 June 1975, attached is the quarterly listing of awards approved prior to 1 April 1976 and which are pending presentation. Any assistance you can give to ensure presentation of these awards to the recipients who are available for a ceremony will be appreciated.

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FROM: NAME, ADDRESS AND PHONE NO.

DATE

Director of Personnel

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Debate Note to
Offices — List
of delinquent awards
Resolutions